

WORTH COUNTY PUBLIC HEALTH

BOARD OF HEALTH MEETING MINUTES

Tuesday, September 15, 2026 8:30 am

Worth County PH office 95 9th Street Northwood, Northwood

CALL TO ORDER

Kathy Meyer called the meeting to order at 8:28 a.m. Members present: Kathy Meyer, Mark Smeby, Stephanie Perkins, Donna Orton, and Jenny Krotzer, Medical Director.

APPROVAL OF AGENDA

Donna moved to approve the agenda. The agenda was approved.

APPROVAL OF PREVIOUS MEETING MINUTES

Jenny moved to approve the minutes of the July 1, 2026 meeting. Stephanie seconded the motion.

REPORTS AND BUSINESS

1. **IHHS Realignment Update:** Shana shared updates regarding the Iowa Health and Human Services (IHHS) realignment, including the new district map and information about Phase 1 and Phase 2.
2. **Clinical Manager's Report:** Lexee presented the Clinical Manager's report and an updated census report for all Home Care clients.
3. **Administrator's Report:** Shana provided updates on current grant programs and shared a new chart outlining each nurse's responsibilities for each grant. She also discussed attending succession-planning meetings provided by IHHS.
4. **Salary Changes:** The Board discussed salary changes and tabled any decisions. The Board requested that Shana develop a policy specifying how and when employee raises will be given. Shana will prepare the policy and present it at the next meeting.
5. **Part-Time Transit Driver:** The Board approved hiring a part-time Transit driver at \$16.00 per hour, effective immediately. Mark made the motion, and Donna seconded it.

NEXT MEETING

The next meeting is scheduled for Wednesday, October 14, 2026, at 8:30 a.m. at the Worth County Public Health Office.

ADJOURNMENT

Donna moved to adjourn the meeting, and Stephanie seconded the motion. The meeting adjourned at 10:01 a.m.

Respectfully submitted,

Shana Butler

Worth County Public Health Administrator