

**WORTH COUNTY BOARD OF HEALTH
MINUTES**

May 20, 2025

Worth County Public Health
95 9th St N, Northwood, Iowa 50459
9:00 am

I. Call to Order

Chairperson **Kathy Meyer** called the meeting to order at **9:01 AM**. Members present were **Mark Smeby, Donna Orton, Stephanie Perkins, Shana Butler (Public Health Administrator), and Lexee Anderson (Public Health Clinical Manager)**.

a. Guests Acknowledged:

Lezah from **I-Smile**.

b. Approval of Agenda:

Motion by **Stephanie**, seconded by **Mark**, to approve the agenda as written. Motion carried.

c. Approval of Previous Meeting Minutes (April 7, 2025):

Motion by **Donna**, seconded by **Mark**, to approve the minutes from the April 7th meeting. Motion carried.

II. I-Smile Presentation

Lezah provided a presentation and distributed handouts on **I-Smile** and **HAWK-I**, as well as the program's participation with Worth County Schools.

III. Sanitarian Update

Shana reported that on **May 19, 2025**, the **Board of Supervisors (BOS)** awarded the contract for water and wastewater operations to **S & H Environmental Services**, which will also include the county's sanitarian program under Public Health. Services will begin on **July 1, 2025**. Shana will implement necessary changes and report the update to **IHHS**.

IV. Sliding Fee Scale – Action Taken

The Board discussed the **new sliding fee scale**, emphasizing the need for adjustments due to the annual cost report. It was noted that the sliding scale has not reflected the true cost of services—including Home Care Aide, Homemaker, and Nursing Services—for at least 10 years.

Motion: Mark moved to adopt the updated sliding fee scale, effective **August 1, 2025**. Seconded by **Donna**. Motion passed.

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V. Clinical Manager Update

Lexee reviewed the most recent **Quality Assurance Report** and provided a **census update** to the Board.

VI. Administrator Update

- **Client Safety Policy:** Shana reported on client safety concerns and has collected policies from other counties regarding in-home safety procedures. She will draft a new **policy and procedure** for review at the next meeting.
 - **Medical Director Transition: Nicole Sheffield** will step down as Medical Director effective **July 22, 2025**, due to her relocation to Mason City and new hospital position.
 - **New Candidate: Jenny Johnson Krozter, DNP**, has agreed to apply for the Medical Director position, pending BOS consideration on July 21, 2025.
 - **Stipend Discussion:** The Board discussed exploring a **stipend** for the Medical Director role. Shana will research this and report back at the next meeting.
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VII. Adjournment

The meeting adjourned at **10:32 AM**. Motion to adjourn by **Stephanie**, seconded by **Donna**. Motion carried.

Minutes submitted by:
Shana Butler