

Worth County Emergency Management Commission

December 11th 2024

Meeting Minutes

The meeting was called to order at 6pm by Chairman Dan Fank.

A quorum was established. 6 of 9 member entities. Present were Grafton, Northwood, Hanlontown, Joice, Board of Supervisor and Sheriff. Absent were Manly, Fertile and Kensett.

Approval of the agenda by Hanlontown, second by Northwood. Motion carried all ayes.

Approval of the minutes of the May 23rd 2024 meeting by Hanlontown, seconded by Board of Supervisors. Motion carried all ayes.

Motion to approve ESF 1, ESF 3, and ESF7 as presented made by Joice, Second by Hanlontown. Motion carried all ayes.

Coordinator Tomlinson updated the commission on the status of the Hazard Mitigation Plan update. The plan has been submitted to FEMA Region 7 for review. FEMA did return the plan with 4 areas that need further clarification. The vendor is working on that this week and should have those back to Region 7 before the end of next week. It is expected that the plan will have FEMA approval pending local jurisdiction adoption by January. The participating jurisdictions should plan on having the adoption resolutions on their agendas in January or early February at the latest.

Discussion on holding table top exercises with city officials and the value in doing those exercises. So far Joice and Northwood have expressed an interest in participating. If any others would like to hold a TTX they can contact the coordinator.

Discussion about and an update given regarding the WCDA grant. Worth Co EMA did receive a grant for \$35,000 to go towards a new EMA vehicle. Per the direction of Chairman Fank Coordinator Tomlinson proceeded with the ordering of the vehicle with an window of delivery between 4-6 months. It is the recommendation of Coordinator Tomlinson to do a budget amendment for the current budget should the truck arrive on the early end of the time frame but also add the figures into the FY26 budget in case the delivery does run latter than expected. We would only use the funds once from which ever budget we are in once the truck arrives. It was agreed that made sense to do that. Coordinator Tomlinson will prepare a budget amendment for the next meeting along with the FY 26 budget.

Discussion on the FY 2026 proposed budget as presented by Coordinator Tomlinson.

Motion by The BOS to Acknowledge the proposed budget as is with any changes to be made before or at the public hearing. 2nd by Hanlontown. Roll call vote was all present voting YES.

Discussion on the need to have some redundancy in the coordinator position along with additional assistance available during prolonged disasters. Possibility of forming a reserve EMA group or position was held. Coordinator Tomlinson will investigate this further and bring back more information to the summer meeting.

Election of Chairman and Vice Chairman. Nominations were made from the body. Resulting in Enos Lowberg (Board of Supervisors) being Selected as the Chairman and Jesse Luther (Worth County Sheriff) as the Vice- Chairman effective January 2nd 2025

The next scheduled meeting will be January 23rd 2025 at 6pm.

Motion to Adjourn by Board of Supervisors. Second by Grafton. Motion carried all ayes at 7pm

Respectfully submitted

Mark Tomlinson, Worth Co. EMA