

**WORTH COUNTY BOARD OF HEALTH
MINUTES**

August 19, 2024

Worth County Public Health

95 9th St N, Northwood, Iowa 50459

- I. **MEETING CALLED TO ORDER** at 11:57 am. BOH members present: Diane Myli, Kathy Meyer, Mark Smeby, Diane Orton, Nicole Sheffield (absent) Public Health staff present: Shana Butler, Administrator and Lexee Anderson, Clinical Manager.
- II.
 - a. **Acknowledge Guests: no guests**
 - b. **Approve Agenda:** added to agenda to approve and sign board signatory delegation.
 - c. **Approve Previous Meeting Minutes: (July 25, 2024)** change minutes to state Shana Butler and Lexee Anderson's wages to be as salaried employees. Changes made to previous minutes as stated motion by Donna and 2nd by Mark, motion passed unanimously.
- III. Introduction of Donna Orton as the newest board member as appointed by the BOS on August 12, 2024. Introductions done by all board members and employees present. No action taken.
- IV. Discussion/ no action taken from joint meeting with BOS just prior to this meeting.
- V. Shana Butler gave update on research done on use of Opioid Settlement funds, currently we are getting quotes for billboard and radio advertising, and we will also use the local papers for media coverage of our Worth County Public Health Opioid Campaign. No action taken.
- VI. Shana Butler gave update on meeting with transit drivers and hours of work for drivers. No action taken.
- VII. Lexee Anderson gave an update of admissions and discharges. No action taken.
- VIII. Shana Butler gave an update on new hire, she will be starting next week, no action taken.
- IX. ADDED- Delegation of Board Signatory, motion made to have both Shana Butler, Administrator and Lexee Anderson, Clinical Manager. Motion by Mark and 2nd by Diane.
- X. Next meeting scheduled for September 23, 2024, at 10:00 am.
- XI. **Adjournment of Meeting at 12:53 pm** by Kathy Meyer, Motion by Diane 2nd by Donna. Motion passed unanimously.

Minutes submitted by Shana Butler