

**WORTH COUNTY BOARD OF HEALTH
MINUTES**

July 25, 2024 8:30 am
Worth County Public Health
95 9th St N, Northwood, Iowa 50459

- I. **MEETING CALLED TO ORDER** at 8:30 am BOH members present: Diane Myli, Kathy Meyer, Mark Smeby, absent Nicole Sheffield. Public Health staff present: Shana Butler and Lexee Anderson.
 - a. **Acknowledge Guests: Kris Kenison, Northwood Anchor**
 - b. **Approve Agenda: Motion by Mark, 2nd by Diane to approve agenda**
 - c. **Approve Previous Meeting Minutes (July 12, 2024)**
- II. **Discussion/ Take Action** on hiring and wages for Worth County Public Health Administrator, motion by Diane Myli and 2nd by Mark Smeby to offer the WCPH Administrator position to Shana Butler at \$36/ hour. Motion passed unanimously. Shana Butler, Administrator then offered Clinical Manager Position to Lexee Anderson, RN at \$35.95/ hour.
- III. **Discussion on RN** applicants, no action taken.
- IV. **FY 25 Budget discussion**, no action taken.
- V. **Next meeting will be on August 19th**, we will meet with the BOS and the HR lawyer at 10:30 in the EOC, followed by our regular BOH meeting.
- VI. **Adjournment of Meeting at 9:01 am**, with a motion by Mark Smeby and a 2nd by Diane Myli.

Minutes submitted by Shana Butler

Addendum to minutes after August 19, 2024 BOH meeting,

Discussion/ Take Action on hiring and wages for Worth County Public Health Administrator, motion by Diane Myli and 2nd by Mark Smeby to offer the WCPH Administrator position to Shana Butler at \$36/ hour. Motion passed unanimously. Shana Butler, Administrator then offered Clinical Manager Position to Lexee Anderson, RN at \$35.95/ hour.

CHANGE NOTED--- WAGES FOR BOTH SHANA BUTLER AND AND LEXEE ANDERSON SHOULD REFLECT AS A SALARIED POSITION WITH SHANA BUTLER BEING SALARIED AT \$74,880.00 AND LEXEE ANDERSON BEING SALARIED AT \$74,776.00.

CHANGES SUBMITTED BY SHANA BUTLER, ADMINSTRATOR 8-19-2024