

June 3, 2024

Twenty-third Day

The Worth County Board of Supervisors met pursuant to adjournment with Mark Smeby and A.J. Stone, present; Enos Loberg, absent. All members voting “AYE” unless noted.

Meeting called to order by Stone at 8:30 A.M., followed by the Pledge of Allegiance.

Motion Smeby/Second Stone to approve today’s agenda and minutes from the May 28, 2024 meeting. Motion carried.

Motion Smeby/Second Stone to set date for DD #18 Landowner Meeting on July 8, 2024 at 9:00 A.M. Motion carried.

Motion Smeby/Second Stone to approve Change Order #1 and Pay Application #1 for the DD #34 Project being completed by Rognes Brothers Excavating. Motion carried.

Motion Smeby/Second Stone to approve drainage claims in the amount of \$954.00 per the following schedule. Motion carried.

Merlin Bartz	DD #26	Prof Services	\$50.00
Merlin Bartz	DD #34	Prof Services	\$50.00
Merlin Bartz	DD #46	Prof Services	\$50.00
Merlin Bartz	DD #48	Prof Services	\$50.00
Merlin Bartz	DD # 14 Lower Main Tile	Prof Services	\$50.00
Michael Stevens	DD #26	Prof Services	\$50.00
Michael Stevens	DD #46	Prof Services	\$50.00
Michael Stevens	DD #48	Prof Services	\$50.00
Micheal Stevens	DD #14 Lower Main Tile	Prof Services	\$50.00
Nathaniel Julseth	DD #34	Prof Services	\$50.00
Rognes Bros Excavating	DD #46/Lat 14	Prof Services	<u>\$454.00</u>
		Grand Total	\$954.00

Motion Smeby/Second Stone to approve the Class E Retail Alcohol License for Kum & Go LC d/b/a Kum & Go #119. Motion carried.

Motion Stone/Second Smeby to acknowledge and place on file the manure management plan update for Benjegerdes Hog Facility #60189, Corner View Crop & Livestock LLC #69395, Meyer Livestock Farms LLC, Ryan Site #69382 and Meyer Livestock Farms LLC, Travis Site #69381. Motion carried.

Motion Smeby/Second Stone to approve Resolution #2024-30. Roll call vote – Smeby – Aye; Stone – Aye. Motion carried.

RESOLUTION #2024-30  
FISCAL YEAR 2024/2025 BUDGET APPROPRIATIONS

WHEREAS, IT IS DESIRED TO MAKE APPROPRIATIONS FOR EACH OF THE DIFFERENT OFFICERS AND DEPARTMENTS FOR THE FISCAL YEAR BEGINNING July 2024, IN ACCORDANCE WITH SECTION 331.434, Subsection 6, Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Worth County, Iowa, as follows:

SECTION 1. The amounts itemized by fund and by department or office are hereby appropriated from the resources of each fund as follows:

Board of Supervisors	\$ 197,387	Auditor	\$ 394,653
Treasurer	\$ 356,203	Attorney	\$ 220,500
Sheriff	\$ 2,288,606	Sheriff-NWD	\$ 419,656
Recorder	\$ 258,143	Nurse	\$ 616,796
Homemaker Aide Service	\$ 186,391	Capital Projects	\$ 840,281
Chemical Dependency	\$ 3,500	Engineer	\$ 6,769,563
Veterans Affairs	\$ 57,065	Conservation	\$ 652,229
Domestic/Apiary	\$ 300	Environmental Health	\$ 74,400
Medical Examiner	\$ 36,000	Disaster Service Emergency	\$ 92,544
Court Administration	\$ 1,880	Emergency Medical Services	\$ 5,100
Criminal Services	\$ 3,200	Library	\$ 140,000
Juvenile Justice	\$ 36,000	Fairgrounds	\$ 26,500
Data Processing	\$ 633,000	Insurance	\$ 462,000
IT/GIS	\$ 157,003	General Services	\$ 291,076
Non-Departmental	\$ 1,140,200	Organizations	\$ 131,311
Planning & Zoning	\$ 33,172	Recycle Center	\$ 136,649
Social Services	\$ 20,100	Township Official	\$ 1,150
General Drainage	\$ 7,875	Transit	\$ 248,018
		Grand Total	\$ 16,938,451

SECTION 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or obligations from the itemized department effective July 1, 2024.

SECTION 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If at any time during the 2024-2025 budget year the auditor shall ascertain that the available resources of a department for that year will be less than said department's total appropriations, she shall immediately so inform the board and recommend appropriate corrective actions.

SECTION 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and officers quarterly during the 2024-2025 budget year.

SECTION 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2025.

The above and foregoing resolution was adopted by the Board of Supervisors in Worth County, Iowa, on June 3, 2024 by the following vote:

AYES: Smeby, Stone

NAYES: None

ABSENT: Loberg

Aaron Stone, Chairperson

Mark Smeby, Vice-Chairperson

ATTEST: Jacki A. Backhaus, County Auditor

Motion Smeby/Second Stone to approve Resolution #2024-31. Roll call vote – Smeby – Aye; Stone – Aye. Motion carried.

**RESOLUTION 2024-31  
FISCAL YEAR 2024/2025 INTERFUND OPERATING TRANSFERS**

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the general basic fund and the rural basic fund to the secondary road fund , from the general basic fund to the emergency medical services fund during the 2024-2025 budget year , and

WHEREAS, said transfers must be made in accordance with Section 331.432, Code of Iowa,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Worth County Iowa, as follows:

The total maximum from the general basic fund to the secondary road fund for the fiscal year beginning July 1, 2024 shall not exceed the sum of \$98,235; the total maximum from the rural basic fund to the secondary road fund for the fiscal year beginning July 1, 2024 shall not exceed the sum of \$1,409,461: and the total maximum from the general basic fund to the emergency medical services fund for the fiscal year beginning July 1, 2024 shall not exceed the sum of \$2,605.

The above and foregoing resolution was adopted by the Board of Supervisors in Worth County, Iowa, on June 3, 2024 by the following vote:

Ayes: Smeby, Stone  
Nays: None  
Absent: Loberg

Aaron Stone, Chairperson

Attest: Jacki A. Backhaus, Auditor

Motion Smeby/Second Stone to approve Resolution #2024-32. Roll call vote – Smeby – Aye; Stone – Aye. Motion carried.

**FISCAL YEAR 2024/2025 SALARY RESOLUTION**

IT IS HEREBY RESOLVED by the Worth County Board of Supervisors that the following annual salaries effective July 1, 2024 be approved as recommended by the respective department heads:

Name	Department	Salary	Pay Type	Name	Department	Salary	Pay Type
LOBERG, ENOS C	Supervisor	\$ 34,260.00	Salary	DUNCOMB, HOLLY R	Public Health	\$ 15.46	Hourly
STONE, AARON J	Supervisor	\$ 34,760.00	Salary	BLOCK, LAURA J	Public Health	\$ 15.75	Hourly
SMEBY, MARK E	Supervisor	\$ 34,260.00	Salary	OUIVERSON, LINDA K	Public Health	\$ 16.69	Hourly

BACKHAUS, JACKI A	Auditor	\$ 77,521.00	Salary	PATTERSON, TAMMY S	Public Health	\$ 22.36	Hourly
DOTY, CHELSEY E	Auditor	\$ 46,213.00	Salary	BRUMM, RICHARD C	Engineer	\$ 154,116.11	Salary
PAULSON, VALERIE S	Auditor	\$ 43,545.00	Salary	KISNER, COLTON L	Engineer	\$ 66,144.00	Salary
VAN SABBEN, THERESA J	Auditor	\$ 43,545.00	Salary	BODE, KIMBERLY	Engineer	\$ 47,590.23	Salary
HANSON, JACOB HIRAM	Treasurer	\$ 70,021.00	Salary	BODE, MICHAEL L	Engineer	\$ 29.57	Hourly
JORGENSEN, AMY MARIAN	Treasurer	\$ 56,017.00	Salary	AAMODT, ROBERT T	Engineer	\$ 30.01	Hourly
FLATTUM, CALLIE S	Treasurer	\$ 53,215.96	Salary	ANDERSON, NICHOLAS M	Engineer	\$ 27.53	Hourly
EILERTSON, EMILY JANE	Treasurer	\$49,715.00	Salary	BUTLER, LYNN ALAN	Engineer	\$ 34.39	Hourly
GREVE, JEFFREY H	Attorney	\$ 96,623.00	Salary	COYLE, JOHN D	Engineer	\$ 28.06	Hourly
FANK, DAN ALBERT	Sheriff	\$ 99,574.28	Salary	EILERTSON, MARK T	Engineer	\$ 30.31	Hourly
LUTHER, JESSE EARL	Sheriff	\$ 84,638.14	Salary	HELMERS, CHAD A	Engineer	\$ 28.29	Hourly
SMITH, JOHN MICHAEL	Sheriff	\$ 81,650.91	Salary	HORNING, DANIEL L	Engineer	\$ 27.53	Hourly
WURTZEL, CHAD LEE	Sheriff	\$ 71,308.22	Salary	HOVEY, ISSAC L	Engineer	\$ 28.18	Hourly
PAULSON, DENNIS L	Sheriff	\$ 68,459.46	Salary	LESTRUD, SCOTT ALAN	Engineer	\$ 29.19	Hourly
SCHRUPP, ZACHARY J	Sheriff	\$ 68,459.46	Salary	MARTIN, ADAM J	Engineer	\$ 27.53	Hourly
REYERSON, DAVID A	Sheriff	\$ 68,459.46	Salary	MAJERCZYK, MARCUS M	Engineer	\$ 27.53	Hourly
KNUDSON, KEVIN J	Sheriff	\$ 67,101.84	Salary	MCLAUGHLIN, JOHN R	Engineer	\$ 28.30	Hourly
COOK, TYLER J	Sheriff	\$ 65,877.76	Salary	STEVENS, AARON M	Engineer	\$ 28.23	Hourly
HANSEN, RYAN M	Sheriff	\$ 65,877.76	Salary	WALLIN, BRIAN L	Engineer	\$ 28.30	Hourly
NORTH, JUSTIN M	Sheriff	\$ 65,877.76	Salary	REID, THOMAS	VA	\$ 19,383.00	Salary
HELGESON, JORDAN H	Sheriff	\$ 65,877.76	Salary	HACKBART, PHILIP	VA	\$ 12.00	Hourly
NEVE, KATRINA E	Sheriff	\$ 59,041.00	Salary	HERWEYER, DEBRA R	VA	\$ 12.00	Hourly
DORSEY, TERI LEE	Sheriff	\$ 27.79	Hourly	FERLEY, PAUL A	VA	\$ 12.00	Hourly
STAYNER, MARILYN KAY	Sheriff	\$ 27.54	Hourly	HANSON, JAMES DAVID	Conservation	\$ 68,297.00	Salary
ANDERSON, RICK LEE	Sheriff	\$ 27.05	Hourly	BACKHAUS, BRETT A	Conservation	\$ 66,668.00	Salary
BOECKHOLT, LISA DIANE	Sheriff	\$ 23.64	Hourly	DOTY, DUSTIN JEFFREY	Conservation	\$ 49,464.00	Salary
KNUDTSON, DAWN M	Sheriff	\$ 22.05	Hourly	LUCKASON, JAMIE L	Conservation	\$ 47,677.00	Salary
WENDEL, KIRSTIN L	Sheriff	\$ 20.77	Hourly	WALKER, HEAVEN M	Conservation	\$ 46,960.00	Salary
BRUNS, JUSTIN D	Sheriff	\$ 20.77	Hourly	RUSH, BOB D	EMS	\$ 1,500.00	Salary
LAHR, ALEXANDRA R	Sheriff	\$ 20.73	Hourly	TOMLINSON, MARK E	EMA	\$ 58,664.00	Salary
PULJU, CORWYN L	Sheriff	\$ 20.73	Hourly	STAYNER, MARILYN KAY	911	\$ 14,609.57	Salary
BROWN, KIMBERLY M	Sheriff	\$ 20.73	Hourly	ROHNE, JOEL M	IT/GIS	\$ 46.00	Hourly
BERG, JAMES LEROY	Sheriff	\$ 23.64	Hourly	THOMPSON, CINDY M	Assessor	\$ 75,937.00	Salary
PAULSON, VALERIE S	Sheriff	\$ 23.75	Hourly	STEVENS, JUDY A	Assessor	\$ 60,629.00	Salary
BODTKE, TERI L	Sheriff	\$ 23.69	Hourly	MYLI, ANDREA S	Assessor	\$ 43,189.00	Salary
OLSON, TERESA	Recorder	\$ 70,021.00	Salary	HEIMS, JAY E	Assessor	\$ 19.77	Hourly
HICKLE, JOLENE KAY	Recorder	\$ 54,616.00	Salary	DUVE, MATTHEW C	Zoning	\$ 6,000.00	Salary
CHRISTAINSON, SARA E	Recorder	\$ 44,410.00	Salary	CRAWFORD, RANDY E	Recycling	\$ 48,294.96	Salary
REYERSON, JESSICA RAE	Public Health	\$ 84,981.12	Salary	BULL, LELAND E	Recycling	\$ 11.55	Hourly
REYERSON, RAEGEN	Public Health	\$ 77,251.20	Salary	BAKKEN, GERALD L	Transit	\$ 16.84	Hourly
BUTLER, SHANA JAYNE	Public Health	\$ 65,623.92	Salary	GANGSEI, DANA A	Transit	\$ 16.39	Hourly
ANDERSON, LEXEE	Public Health	\$ 68,536.08	Salary	NERLIEN, GARY A	Transit	\$ 16.84	Hourly
MACHELLE	Public Health	\$ 68,536.08	Salary	SPRINGER, LAURIE R	Transit	\$ 16.84	Hourly
HENNIGAR, KIMBERLY JO	Public Health	\$ 54,433.68	Salary				

Approved on this 3RD day of June 2024.

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Aaron Stone, Chairperson

ATTEST: \_\_\_\_\_  
Jacki A. Backhaus, Auditor

Motion Stone/Second Smeby to set hearing dates of EMS Districts Engineering Plats on July 1, 2024. West District will be at 9:00 A.M. and Southeast District will be at \$9:15 A.M. Motion carried.

Chairperson Stone recessed the regular session at 8:45 A.M.

Motion Smeby/Second Stone to open Public Hearing for the FY2023/24 Budget Amendment at 8:45 A.M. Motion carried. Auditor Backhaus explained the amendment. There was no public comment.

Motion Smeby/Second Stone to close the Public Hearing at 8:47 A.M. Motion carried.

Chairperson Stone reconvened the regular session at 8:47 A.M.

Motion Smeby/Second Stone to approve Resolution #2024-33. Roll call vote – Smeby – Aye; Stone – Aye. Motion carried.

**RESOLUTION 2024-33**

**Amend Fiscal Year 2023/24 Worth County Budget**

**WHEREAS**, RESOLUTION #2024-33 amends Fiscal Year 2023-2024 Worth County Budget as was published in official County newspapers (Northwood Anchor and Manly Junction Signal) May 15 & May 16, 2024, to authorize an amendment and appropriation of funds to the appropriate departments as specified:

**WHEREAS**, increase/decrease in expenditures are:

Emergency Medical Services      Contributions To Other Governments      0004-29-1200-000-48100      \$30,000.00

**BE IT DULY ADOPTED** this 3<sup>rd</sup> day of June 2024 with the vote thereon being as follows:

AYES: Smeby, Stone

NAYS: N/A

ABSENT: Loberg

**WORTH COUNTY BOARD OF SUPERVISORS**

Aaron Stone, Chairperson

Mark Smeby, Vice-Chairperson

ATTEST: Jacki A. Backhaus, Board Clerk and County Auditor

Motion Stone/Second Smeby to approve claims in the amount of \$30,000.00 as per the following schedule. Motion carried.

Mason City Fire and Rescue	Donations-EMS	\$10,000.00
Forest City Ambulance Service	Donations-EMS	\$10,000.00
Northwood Volunteer Fire Company	Donations-EMS	<u>\$10,000.00</u>
	Grand Total	\$30,000.00

Motion Smeby/Second Stone to approve Resolution #2024-34. Roll call vote – Smeby – Aye; Stone – Aye. Motion carried.

#### RESOLUTION NO. 2024-34

##### Resolution Setting Date for a Public Hearing on the Proposal to Incur Non-Current Debt

WHEREAS, the Board of Supervisors of Worth County, Iowa (the “County”), has established the Worth County Consolidated Urban Renewal Area (the “Urban Renewal Area”) and has established the Worth County Consolidated Urban Renewal Area Tax Increment Revenue Fund in connection therewith; and

WHEREAS, the County has proposed to undertake the County Facilities Improvements Project as an urban renewal project in the Urban Renewal Area (the “Project”); and

WHEREAS, it has been proposed that the County facilitate an internal advance of funds in the amount of \$475,000 (the “Advance”) for the purpose of paying the costs of the Project, and the County desires to make the Advance eligible to be repaid from future incremental property tax revenues to be derived from the Urban Renewal Area; and

WHEREAS, pursuant to Section 331.479 of the Code of Iowa, it is now necessary to fix a date of meeting of the Board of Supervisors which it is proposed to take action to approve the Advance and to give notice thereof as required by such law;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Worth County, Iowa, as follows:

Section 1. This Board will meet at the Board of Supervisors’ Room, Worth County Courthouse, Northwood, Iowa, on June 17, 2024, at 9:00 a.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to approve the Advance.

Section 2. The County Auditor shall publish notice of said hearing, the same being in the applicable form attached to this resolution, which publication shall be made in a legal newspaper of general circulation in Worth County, which publication shall be not less than four (4) and not more than twenty (20) days before the date set for the hearing.

NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS FOR THE  
INCURRENCE OF NONCURRENT DEBT IN A PRINCIPAL AMOUNT NOT TO EXCEED  
\$475,000

(NONCURRENT DEBT)

The Board of Supervisors of Worth County, Iowa, will meet on June 17, 2024, at the Board of Supervisors' Room, Worth County Courthouse, Northwood, Iowa at 9:00 a.m., for the purpose of instituting proceedings and taking action on a proposal to incur noncurrent debt (the "Noncurrent Debt") in a principal amount not to exceed \$475,000 for the purpose of paying the costs of the County Facilities Improvements Project. The County Facilities Improvements Project is being undertaken as an urban renewal project in the Worth County Consolidated Urban Renewal Area.

At that time and place, oral or written objections may be filed or made to the proposal to incur the Noncurrent Debt. After receiving objections, the County may determine to incur the Noncurrent Debt.

The Noncurrent Debt will be in the form of an internal advance of funds from the County's HWY 105 Fund for the payment of costs of the Project and shall be repaid in one or more installments on or before June 30, 2027. The Noncurrent Debt will be incurred pursuant to authority contained in Chapter 403 and in Section 331.478 and Section 331.479 of the Code of Iowa.

By order of the Board of Supervisors of Worth County, Iowa.

Jacki A. Backhaus  
County Auditor

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. This resolution shall be in full force and effect immediately upon its approval and adoption, as provided by law.

Passed and approved June 3, 2024.

Aaron Stone, Chairperson, Board of Supervisors

Attest: Jacki A. Backhaus, County Auditor

Motion Smeby/Second Stone, to adjourn at 9:05 A.M. Motion carried.

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Jacki A. Backhaus  
Auditor

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Aaron Stone  
Chairperson