

**Worth County Conservation Board**  
**Minutes**  
**September 6, 2012**

The Annual Board Tour was before the meeting. With stops at Ochee Yahola, Sydney Swensrude Wildlife Area, Silver Lake, and Willow Creek Wildlife area.

President Vansteenburgh called the meeting to order at 8:03 PM. Board members also present were: Matt Smith, Troy Christianson, Randy Sime, and Justin Faber. Also present was Dean Mueller, Dan Block, and Jim Hanson.

Sime made a motion to approve the Agenda, Faber Seconded, and the motion carried.

Smith moved to accept the minutes from the July meeting, Seconded by Christianson, motion carried.

Mueller gave the Director's report

1. Closed on Prestholt and Frahm. Waiting for letter from Co. Attorney to apply for reimbursement from the DNR. NPPF has given us their \$40,000 and we are waiting for the state council to provide their \$15,000.
2. New van is here.
3. Have a new registration desk for the Silver Lake campground.
4. Started to work on the deck of the bridge at the Swensrud area.
5. Worked up half of the dove plots for the season. Did not look like there are many doves around.
6. The approaches to the bridge at Worth County Lake have been seeded.
7. Put tubex around some small volunteer oaks at Silver Lake.
8. The swans from Cannon Falls will be going home on Sept. 17.
9. Dan has registered for the NIA conference.
10. Jim is registered for the NRPA national convention.

Faber moved to approve the Director's report, Seconded by Sime, motion carried.

Block gave the Naturalist's report

Busy summer with both Nicole and I doing programs. We had 95 programs, a majority of which were 1/2 day long in our normal summer naturalist programs. The DNR grant worked well for a funding mechanism. Nichole did well with the paperwork and all the programs that she did. She was a real asset to the program this year. The kids were very receptive to the programs that she did and she will be missed.

Next year we may have a decision to make on how we run the DNR shooting/fishing program. We are only give 3/4 of the \$5000 program (\$3750). We can seek to fund the 1/4 ourselves, or as a possible alternative, I can do more (1/4 of them) of the shooting fishing programs since I'm already paid for and the 2013 intern would complete 3/4 of them. This would be workable under the DNR guidelines (500 hours of programs) but they essentially would only pay for 375 hours. As we already make use of PF for

some of the money for this program, this may be an attractive idea to the board so they don't have any extra outlay of expenditure. It is a challenge to get 500 hours of programming into the summer in the fishing and shooting sports. But we accomplished that goal and I think the right person next year can do the same.

Appleseed shoot is next weekend. Please encourage anybody you know that likes to shoot to try and attend. They will be very happy with the instruction they get.

Sime moved to approve Naturalist report, Seconded by Faber, motion carried.

There was discussion on carpooling and driving arrangements for the annual conference at Honey Creek.

After discussion on a calling tree for emergency situations it was decided we would work one up at the office and distribute that.

There was discussion on what to do for a vehicle in the future for the assistant Naturalist but it was decided to sell the old ½ ton pick-up and worry about a second vehicle in the future.

There was discussion on whether or not to fully fund the assistant Naturalist for next summer and discussion will continue at a later time.

Smith move to approve the following wedding policy,

This policy covers the use of green space or park facilities other than just the shelter house during a rental. The following fees shall be in place when a rental group needs more than just the shelter and will exclude the public from using the area or they will be setting up tents, inflatable's, chairs or displays (this list is inclusive and shall not exempt other items or uses):

\$35.00 for a tent covering 10ft X 20 ft, or to set up chairs in an area equal to the size of the shelter being rented. Total space being used is cumulative.

\$100.00 for anything larger

Extra picnic tables - \$50.00 plus \$10.00 per table up to 8 tables

Should a rental group be using just a caterer there will be no charge as long as the area being used by the caterer is 10ft X 10ft or less.

Extra garbage cans will be supplied at no cost, if the number requested is reasonable.

Other restrictions:

1. The responsible party must meet with the staff and explain their plans in detail. Staff will help to locate tents and other structures in an area that will not damage park infrastructure. Any changes to the plan after the meeting must be approved by staff.
2. No tinsel or glitter of any kind may be used. This includes the Mylar punch outs used for weddings, graduations, ect.
3. There will be a \$200 damage and cleaning deposit for all events. Should damage or the cost of clean up exceed \$200, the party renting the facility is still responsible for the extra cost incurred by the Conservation Board.

Seconded by Christianson, motion carried.

Muller talked a little bit about his plans for the future and where he stood right now on retirement.

Smith moved to pay the following bills

Company	Amount	For
Dean Mueller	\$94.97	Uniform
Nicole Streets	\$5.88	bait
Northwood True Value	\$83.72	supplies
City of Northwood	\$17.00	water
Ver Helst Drug	\$2.79	paper
Fallgatters Market	\$12.71	supplies
Midwest Pipe Supply	\$1,175.00	structure for KQ
Huber Supply		
CWC Chemical, Inc	\$6,895.80	wetblade chemical
Overhead Door	\$261.00	door maintenance
Trading Post	\$6.49	tools
Alliant Energy	\$575.77	electricity
CNH Capital	\$51.60	parts
A&I	\$32.35	tire repair
Lawson Products	\$527.70	shop supplies
Lawns Plus	\$640.00	mowing
C.J. Cooper	\$32.00	drug testing
Canadian Pacific Railway	\$50.00	lease
C.C.P.O.A. of Iowa	\$60.00	workshop registration
ISAC	\$260.00	meeting registration
VISA	\$1,216.97	NRPA, travel, office supplies
Worth Co. Engineer	\$1,469.97	fuel
Car Quest	\$225.99	Parts
<b>Total</b>	<b>\$13,697.71</b>	

Seconded by Sime, motion carried

Meeting adjourned at 9:02 P.M.

Submitted by:

Approved by:

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Jim Hanson  
Deputy Director

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Jeff Vansteenburgh  
President

